



Republic of the Philippines  
Department of Education  
Schools Division Office of Navotas City  
WAWA ELEMENTARY SCHOOL



Appendix 32

### DISBURSEMENT VOUCHER

Fund Cluster : **01-Regular Agency Fund**  
DV No. : **2023-04-0030**  
Date: **04/12/2023**

<b>Mode of Payment</b>	<input type="checkbox"/> MDS Check	<input checked="" type="checkbox"/> Commercial Check	<input type="checkbox"/> ADA	<input type="checkbox"/> Others (Please specify)
<b>Payee</b>	<b>MAYNILAD WATER SERVICES INC.</b>		<b>TIN/ Employee No.:</b> 005-393-442-0000	<b>ORS/ BURS No.</b>
<b>Office Address</b>	<b>Katipunan Road Balara, Quezon City</b>		<b>Fund Source Code:</b>	<b>Organizational Code:</b>
<b>Particulars</b>		<b>MFO/PAP</b>	<b>Amount</b>	
Payment for the water expense for the month of April 2023			Php	6,811.25
			<b>Php</b>	<b>6,811.25</b>

**A.** Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.  
*Almira S. Fajardo*  
**ALMIRA S. FAJARDO**  
Administrative Officer II

**B.** Accounting Entry:

Account Title	UACS Code	Debit	Credit
WATER EXPENSES	5020401000	7,095.05	
Due to BIR (2%)			141.90
Due to BIR (2%)			141.90
CASH, LCCA			6,811.25
<b>Total</b>		7,095.05	7,095.05

Cash available  
 Subject to Authority to Debit Account (when applicable)  
 Supporting documents complete and amount claimed proper

Six Thousand Eight Hundred Eleven Pesos and 25/100 Only

<b>Signature</b>		<b>Signature</b>	<i>Benjamin C. Perez</i>
<b>Printed Name</b>	<b>JOHN PATRICK D. ROSARIO</b>	<b>Printed Name</b>	<b>BENJAMIN C. PEREZ</b>
<b>Position</b>	Accountant III	<b>Position</b>	Principal I
<b>Date</b>	04/12/2023	<b>Date</b>	04/12/2023

**E. Receipt of Payment**

<b>Check/ ADA No. :</b> 238442	<b>Date:</b> 4/17/23	<b>Bank Name &amp; Account Number:</b>	<b>JEV No.</b>
<b>Signature:</b> <i>M</i>	<b>Date:</b> 4/17/23	<b>Printed Name:</b> <i>Almira S. Fajardo</i> <b>MAYNILAD WATER SERVICES INC.</b>	<b>Date:</b>

Official Receipt No. & Date/Other Documents



For BIR BCS/  
Use Only Item.



Republic of the Philippines  
Department of Finance  
Bureau of Internal Revenue

BIR Form No. **2307**  
January 2018 (ENCS)

**Certificate of Creditable Tax Withheld at Source**

2307 01/18ENCS

1 For the Period From 04/01/2023 (MMDDYYYY) To 04/30/2023 (MMDDYYYY)

**Part I - Payee Information**

2 Taxpayer Identification Number (TIN) 005-393-442-0021

3 Payee's Name (Last Name, First Name, Middle Name for Individual OR Registered Name for Non-Individual)  
MAYNILAD WATER SERVICES INC.

4 Registered Address HGL Building Biglang Awa cor Edsa Caloocan City 1400 4A ZIP Code 1200

5 Foreign Address, if applicable

**Part II - Payor Information**

6 Taxpayer Identification Number (TIN) 411-142-082-3291

7 Payor's Name (Last Name, First Name, Middle Name for Individual OR Registered Name for Non-Individual)  
DepEd - DIVISION OF CITY SCHOOLS, NAVOTAS

8 Registered Address M. Naval St. Sipac - Almacen, Navotas City 8A ZIP Code 1485

**Part III - Details of Monthly Income Payments and Taxes Withheld**

Income Payments Subject to Expanded Withholding Tax	ATC	AMOUNT OF INCOME PAYMENTS			Total	Tax Withheld for the Quarter
		1st Month of the Quarter	2nd Month of the Quarter	3rd Month of the Quarter		
Income payments made by Government and GOCCs to local resident supplier of services	WC157		7,095.05		7,095.05	141.90
<b>Total</b>						
Money Payments Subject to Withholding of Business Tax (Government & Private)						
Franchise Tax on Gas and Utilities	WB040				7,095.05	141.90
<b>Total</b>						

Contract # 54432844

We declare under the penalties of perjury that this certificate has been made in good faith, verified by us, and to the best of our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, we give our consent to the processing of our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

**JOHN PATRICK C. CASARDO**  
Accountant III

Signature over Printed Name of Payor/Payor's Authorized Representative/Tax Agent  
(Indicate Title/Designation and TIN)

Tax Agent Accreditation No./ Attorney's Roll No. (if applicable) 324-541-347 Date of Issue (MMDDYYYY) Date of Expiry (MMDDYYYY)

**CONFORME:**

Marganla G. Pepito 4/19/22

Signature over Printed Name of Payee/Payee's Authorized Representative/Tax Agent  
(Indicate Title/Designation and TIN)

Tax Agent Accreditation No./ Attorney's Roll No. (if applicable) Date of Issue (MMDDYYYY) Date of Expiry (MMDDYYYY)

\*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)

SOA # 02000000000009412903

**STATEMENT OF ACCOUNT**  
 For the month of: April 2023

**SERVICE INFORMATION**

Contract Account No. : **54432844**  
 Account Name : WAWA ELEMENTARY SCHOOL  
 Service Address : 48 J B SANTOS ST TANGOS SAN  
 ROGUE NAVOTAS  
 Phone No. : 249-978-721-000  
 Service Class : Semi-business  
 Business Area : Navotas - South Caloocan

**METERING INFORMATION**

Meter No. : AJ-15-14-193788  
 MRU No. : 10001100  
 Seq No. : 2440  
 Reading Date : 04/06/2023  
 Present Reading : 4817  
 Previous Reading : 4714  
 Consumption (cu.m) : 103

Previous 3 Months Consumption :  
 MAR 84      FEB 84      JAN 43

**BILL & PAYMENT HISTORY**

Desc	Total Amount	OR#	Date
WB	5171.79	009905216589	03/16/2023

DESCRIPTION: WB-Water Bill, GD-Guarantee Deposit, MISC-Reopening Fee, Connection Fee, Metering Charge

**BILLING SUMMARY**

BILLING PERIOD 03/06/2023 TO 04/06/2023

Maynilad>TH: 23107522174264 Acct#: 54432844 04/17/23 01:57PM  
 CSH: 0.00 CHK: 6,811.25 \* TPA5221/5221 1-6044255221135728  
 THANK YOU FOR PAYING AT BAYAD CENTER.  
 Customer Care:(0920)966-3000 /(0917)836-3000



**SCHOOL OPERATING BUDGET (SOB)**  
**Period Covered: January to December 2023**

School: **WAWA ELEMENTARY SCHOOL**

District: **NAVOTAS II**


Expenditure Items	APPROPRIATIONS						Total
	Government			Other Sources			
	School MOOE	DepEd Downloaded Fund	SEF	Canteen Fund	PTCA (Donation)	Other sources, NGO, sponsorship, etc.	
<b>D. General Services</b>							
1. Payment of School Police			378,648.00				378,648.00
2. Payment for Utility workers			252,432.00				252,432.00
3. Payment for School Canteen Helpers				150,000.00			
<b>E. Seal of Effective School Governance</b>							
Project IDOL (Individuals Delivering Services Over-odds by Embracing Limitless Possibilities)	5,000.00					3,000.00	3,000.00
<b>F. Graduation/Moving-up/Recognition Expenses</b>							
	40,000.00						40,000.00
<b>G. Payment of Utilities</b>							
1. Water Bills	60,000.00						60,000.00
2. Electricity Bills			300,000.00				300,000.00
<b>I. Communication Expenses</b>							
1. Landline/Telephone/Internet Connection	26,400.00		20,000.00				46,400.00
2. Mobile Expense for School Head	12,000.00						
3. Payment of Courier Services				2,000.00			2,000.00
4. School Website Subscription	5,000.00				2,000.00	2,000.00	9,000.00
5. School Handbook	5,000.00					2,000.00	7,000.00
<b>K. GAD Activity (5% of total MOOE)</b>	33,650.00						33,650.00
<b>L. Maintaining Balance (In Bank)</b>				7,066.65			7,066.65
<b>M. Cheque</b>	1,200.00						1,200.00
<b>N. Fidelity Bond</b>	3,600.00						3,600.00
<b>O. Transportation (E-Tricycle)</b>			50,000.00				
<b>SUBTOTAL</b>	191,850.00		320,000.00	9,066.65	2,000.00	4,000.00	526,916.65
<b>GRAND TOTAL</b>	673,000.00	335,675.78	33,211,080.00	207,066.65	35,000.00	490,000.00	34,951,822.43


**IMPORTANT: All budgeted PFAs and their corresponding expenditure items shall be subject to the usual government accounting and auditing rules and regulations.**

Prepared by:

Funds Available (for MOOE):

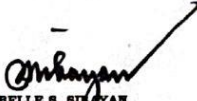
  
**ALEJANDRO C. ROQUE**  
 Principal

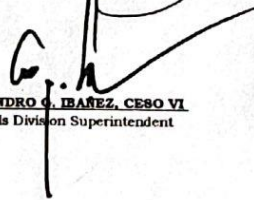
  
**ALDRIN A. ENGRACIA**  
 Budget Officer

  
**JOHN PATRICK B. ROSARIO**  
 Accountant III

Recommending Approval:

Approved:

  
**ISABELLE S. SERRANO**  
 Education Program Supervisor  
 Officer In-Charge

  
**ALEJANDRO C. IBANEZ, CESO VI**  
 Schools Division Superintendent

Office of the Assistant Schools Divisions Superintendent