



Republic of the Philippines
 Department of Education
 Schools Division Office of Navotas City
 WAWA ELEMENTARY SCHOOL



Appendix 32

DISBURSEMENT VOUCHER

Fund Cluster : 01 - Regular
 Agency Fund
 DV No. : 2023-03-0026
 Date: 03/22/2023

Mode of Payment: MDS Check Commercial Check ADA Others (Please specify)

Payee: **BENJAMIN C. PEREZ** TIN/Employee No. _____ ORS/ BURS No. _____

Office Address: **San Jose, Navotas City** Responsibility Center _____ Organizational Code: _____

Particulars

MFO/PAP

Amount

Payment for the communication expense for the month of March 2023

Php 1,500.00

Php 1,500.00

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

Almira S. Fajardo
ALMIRA S. FAJARDO
 Administrative Officer II

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit
Telephone Expenses - Mobile	5020502001	1,500.00	
Due to BIR (5%)			1,500.00
Due to BIR (1%)			1,500.00
CASH, ICCA			1,500.00
Total		1,500.00	1,500.00

One Thousand Five Hundred Pesos Only

Signature		Signature	
Printed Name	JOHN PATRICK D. ROSARIO	Printed Name	BENJAMIN C. PEREZ
Position	Accountant III	Position	Principal
Date	03/22/2023	Date	03/22/2023

E. Receipt of Payment

JEV No.

Check/ADA No. :	298437	Date:	4/5/23
Signature :	<i>Benjamin C. Perez</i>	Printed Name:	BENJAMIN C. PEREZ
Official Receipt No. & Date/Other Documents			



LANDBANK



Your transaction is successful.

Transaction Reference Number

MBACC23032108205646894843

Transaction Details

Transaction Type	Bills Payment
Transaction Date	March 21, 2023 8:20:18 AM
Source Account	1595048881 Current Account
Billers	SMART / SUN
Subscriber/ Reference No.	0794114633
Amount	PHP 300.00
Service Charge	PHP 0.00

REIMBURSEMENT EXPENSE RECEIPT

Entity Name: <u>MAWA ES</u> Date: <u>MARCH 21, 2023</u>	Fund Cluster: _____ RER No.: _____
RECEIVED from <u>BENJAMIN C. PEREZ</u> _____ (Official Designation) <u>PRINCIPAL I</u> (Name) _____ the amount	
of <u>THREE HUNDRED PESOS ONLY</u> (P 300.00) _____ (In Words) _____ (in Figures)	
in payment for <u>MOBILE LOAD EXPENSES</u> _____ (Payments for subsistence, services,	
_____ rental or transportation should show inclusive dates,	
_____ purpose, distance, inclusive points of travel, etc.)	
PAYEE	
Name/Signature <u>LAND BANK</u> Address _____	
WITNESS	
Name/Signature <u>ALMIRA S. FARRERO</u> Address <u>SAN ROQUE, NAVOTAS CITY</u> <u>MMMM</u>	

JCJL General Merchandise

176, Caloocan, Metro Manila
 Non VAT Reg. TIN: 181 100-047-0000

SALES INVOICE

Date 03/21/2013

Sold to BENJAMIN C. PEREZ


TIN: OSCAP/PWD ID No

Buss. Style Chldr Sig


Address

QTY	UNIT	DESCRIPTION	U. Price	Amount
3	PC	Globe load card ₱200	200	600
3	PC	Smart load card ₱200	200	600
Total Sales				
Less: SC/PWD Dic				
TOTAL AMOUNT DUE				₱ 1200

20 Bkls (50x2) 0001-1000
 BIR ATP No. OCN 21AU20210000047598
 Date Issued 10-16-2021 Valid until 10-16-2026
 DAU PRINTING PRESS Dau Macd Pamp
 Printer's Acc. No. 21BMP202000000000089
 Date Issued: Sept 11, 2018
 TIN: 115-452-466-000 Non-vat



 Authorized Signature
No 0182


 THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES
 THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE OF ATP

SCHOOL OPERATING BUDGET (SOB)
 Period Covered: January to December 2023

School: **WAWA ELEMENTARY SCHOOL**

District: **NAVOTAS II**

Expenditure Items	APPROPRIATIONS					Total
	Government		Other Sources			
	School MOOE	Depled Downloaded Fund	SEF	Canteen Fund	PTCA (Donation)	
D. General Services						
1. Payment of School Police			378,648.00			378,648.00
2. Payment for Utility workers			252,432.00			252,432.00
3. Payment for School Canteen Helpers				150,000.00		
E. Seal of Effective School Governance						3,000.00
Project IDOL (Individuals Delivering Services Over-odds by Embracing Limitless Possibilities)	5,000.00					5,000.00
F. Graduation/Moving-up/Recognition Expenses	40,000.00					40,000.00
G. Payment of Utilities						
1. Water Bills			60,000.00			60,000.00
2. Electricity Bills			300,000.00			300,000.00
I. Communication Expenses						
1. Landline/Telephone/Internet Connection	26,400.00		20,000.00			46,400.00
2. Mobile Expense for School Head	12,000.00					2,000.00
3. Payment of Courier Services				2,000.00		9,000.00
4. School Website Subscription	5,000.00			2,000.00		7,000.00
5. School Handbook	5,000.00					33,650.00
K. GAD Activity (5% of total MOOE)	33,650.00					7,066.65
L. Maintaining Balance (in Bank)	1,200.00			7,066.65		1,200.00
M. Cheque	3,600.00					3,600.00
O. Transportation (E-Tricycle)	191,850.00		320,000.00	9,066.65	2,000.00	4,000.00
SUBTOTAL	673,000.00		335,675.78	33,211,080.00	207,066.65	35,000.00
GRAND TOTAL						490,000.00
						526,916.65
						34,951,822.43

IMPORTANT: All budgeted PPAs and their corresponding expenditure items shall be subject to the usual government accounting and auditing rules and regulations.

Prepared by:

Funds Available (for MOOE):

Alejo
 ALEJANDRO C. ROQUE
 Principal

Adrian
 ADRIAN A. ENGRACIA
 Budget Officer

John
 JOHN PATRICK ROSARIO
 Accountant III

Recommending Approval:

Approved:

Isabelle
 ISABELLE S. SUIYAN
 Education Program Supervisor
 Officer In-Charge
 Office of the Assistant Schools Divisions Superintendent

Aljando
 ALEJANDRO Q. IBARIZ, CESO VI
 Schools Division Superintendent