



DISBURSEMENT VOUCHER

Fund Cluster :
Agency :
DV No. : 2023-01-0007
Date: 01/26/2023

Mode of Payment: MDS Check Commercial Check ADA Others (Please specify)

Payee: **AAAD Food Services/Desiree M. Patag**
Office Address: **36 Judge A. Roldan Dama De Noche St. San Roque Navotas City**
TIN/Employee No.: **252-854-348-000**
Fund Source Code: **1101101**
MPO/PAP: **Responsibility Center**
Organizational Code: **070010813010**
ORS/ BURS No.:

Particulars: **Payment for the purchase of food for monthly LAC Session for the month of January 2023**
Amount: **Php 6,056.25**
Php 6,056.25

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.
ALMIRA S. FAJARDO
Administrative Officer II

Account Title	UACS Code	Debit	Credit
REPRESENTATION EXPENSES	5-02-99-030-00	6,460.00	
Due to BIR (5%)			288.39
Due to BIR (2%)			115.36
Cash in Bank			6,056.25
Total		6,460.00	6,056.25

- Cash available
- Subject to Authority to Debit Account (when applicable)
- Supporting documents complete and amount claimed proper

Six Thousand Fifty Six Pesos and 25/100 Only

Signature	Signature
Printed Name: JOHN PATRICK D. ROSARIO	Printed Name: BENJAMIN C. PEREZ
Position: Accountant III	Position: Principal I
Date: 01/26/2023	Date: 01/26/2023

E. Receipt of Payment

Check/ADA No.:	Date:	Bank Name & Account Number:	JEV No.
238417	1-21-23	AAAD Food Services/Desiree M. Patag	
Signature:	Date:		
	2/1/23		

Official Receipt No. & Date/Other Documents

AAAD FOOD SERVICES

36 Judge A. Roldan Dama De Noche St., San Roque,
 District II 1485, City of Navotas NCR, Third District, Philippines
 ABRIL M. PATAG - Prop.
 VAT Reg. TIN: 252-854-348-000000

OFFICIAL RECEIPT

No A 270

In Settlement of The Following:	
PARTICULARS	AMOUNT
Total Sales (VAT Inclusive)	6460
Less: VAT	
Total	
Less: SC/PWD Discount	
Total Due	
Less: Withholding Tax	
Amount Due	
Variable Sales	
VAT Exempt	
Zero Rated Sales	
Total Sales	
12% VAT	
TOTAL AMOUNT	
Form of Payment	
Cash <input type="checkbox"/>	Check <input checked="" type="checkbox"/>

238417

10 Bills (50x3) A001-A600
 BIR Authority to Print No. OCN: 028AU20210000001111
 Date of ATP: 11-15-2021 Expiry Date: 11-14-2026
 CO-PRINTING PRESS, 12 A.D. Beña Street, Berlin District,
 City of Marikina NCR, Third District, Philippines
 CEFERINA C. SORIANO - Prop.
 Non VAT Reg. TIN: 137-713-465-00000



RECEIVED from Walu Elementary School Date 02/11/2023
 with TIN 411-192-082-0328 and address at Acudfer

business style of _____, the sum of _____
STX THOUAND FIFTY SIX 5 25/100 pesos
 (P 6,460.25) In partial/full payment of FAVO

Printer's Accreditation No. 028MP20180000000002
 Accreditation Date: 12-07-2018 Expiry Date: 12-07-2023
 THIS OFFICIAL RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

By: 
 Cashier Authorized Representative



Republic of the Philippines
Department of Education
 National Capital Region
 Schools Division Office, Navotas City
WAWA ELEMENTARY SCHOOL
J. B. Santos St., Tangos South, Navotas City

Appendix 61

PURCHASE ORDER

Supplier :	AAAD FOOD SERVICES	P.O. No. :	2023-01-0004
Address :	San Roque, Navotas City	Date :	January 24, 2023
TIN :	252-854-348-00	Mode of Procurement :	SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : WAWA ES Delivery Term : FREE DELIVERY
 Date of Delivery : JANUARY 30, 2023 Payment Term : CHECK PAYMENT


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	Beef mechado, Chopsey with quail egg, Bottled water and Coffee Jelly	34	190.00	6,460.00
TOTAL					6,460.00


(Total Amount in Words) Six Thousand Four Hundred Sixty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


 Signature over Printed Name of Supplier
BENJAMIN C. PEREZ
Principal


 Date _____

Date _____

Certification: Availability of Funds

Mow
MONIQUE V. ENRIOUEZ
 Administrative Assistant III

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____



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 (02) 82823387
 Wawa.es@deped.gov.ph
 https://depednavotas.ph





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WAWA ELEMENTARY SCHOOL
J.B. Santos St., Tangos South, Navotas City

**ABSTRACT OF PRICE QUOTATIONS AND
 CERTIFICATE OF AWARD**

TO LOWEST BIDDERS / DEALERS / SUPPLIER

Opening of Bids:	Date:	January 24, 2023	
NOMENCLATURES		NAME OF BIDDERS AND PRICE OFFERED	
Beef mechado, Chopsey with quail egg, Bottled water and Coffee Jelly	AAAD FOOD SERVICES	4BN Eatery	SIONGCHING FOOD HOUSE
	6,460.00	6,460.00	6,630.00
TOTAL	6,460.00	6,460.00	6,630.00

Base on foregoing Abstract of Price / quotations offered by the above listed bidders/dealers/suppliers. This Committee after examination and evaluation of the terms and condiosn and various offers thus submitted funds and declares the lowest price reasonable and most advantageous to the government and therefore recommends that the contract be awarded to :

AAAD FOOD SERVICES

Done on this office this 24th day of January, 2023

[Signature]
MICHELLE L. DE LEON
 Master Teacher 1 / BAC Chairman

[Signature]
MELANIE G. ESCALONA
 Teacher III / Member

[Signature]
RIZALYN T. SANTOSIDAD
 Teacher III / Member

[Signature]
BENJAMIN C. PEREZ
 Principal

[Signature]
ALMIRA S. FAJARDO
 Administrative Officer II / BAC Secretariat



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Republic of the Philippines

Department of Education

National Capital Region

Schools Division Office of Navotas City

Wawa Elementary School

PROJECT PROPOSAL / FUNDING PROPOSAL

I. Project Title SCHOOL LEARNING ACTION CELL FOR THE MONTH OF JANUARY S.Y. 2022 - 2023

II. Implementing Agency WAWA ELEMENTARY SCHOOL

III. Rationale

In line with the implementation of DepEd Order No. 35, s. 2016, or The Learning Action Cell as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning, which is anchored in the implementation of Republic Act No. 10533, or The Enhanced Basic Education Act of 2013 to fully support the continuous professional development of the teaching personnel based on the principle of lifelong learning. Through this policy, DepEd expressed its commitment to the development of teachers' potential aimed towards their success in the profession.

One of the means of the above-mentioned policy is the conduct of School-based LAC which primarily functions as a professional learning community for teachers that will help them improve practice and learners' achievement.

Wawa Elementary School, being fully compliant with the objectives and policy of DepEd, also aims for continuous professional development of its teaching personnel to ensure an efficient and effective delivery of quality education to the learners. As its ways forward, to further enhance the organization's SBM dimensions, the school will conduct a reorientation, monitoring, and evaluation of School-Based Management through school-based LAC for the month of January 2023.

IV. Objectives

- A. To promote professional learning among teaching and non-teaching personnel through school-based LAC session.
- B. To re-orient Wawa Elementary School teaching and non-teaching force of the objective, guidelines, and implementation of School-Based Management.
- C. To monitor and evaluate the status of School-Based Management of Wawa Elementary School.



J.B. Santos St., Tangos South, Navotas City

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Republic of the Philippines

Department of Education

National Capital Region

Schools Division Office of Navotas City

Wawa Elementary School

V. Program Matrix

Opening Prayer **AVP**
Patriotic Song **AVP**
Division Hymn **AVP**
Panunumpa ng Kawani ng Pamahalaan **AVP**
Energizer **AVP**
Welcome Remarks **AVP**

Mrs. Dalsay M. Illut
Master Teacher I

School-Based Management Orientation & Administrative Matters **Mr. Benjamin C. Perez**
School Head

Closing remarks **Mrs. Michelle L. de Leon**
Master Teacher I

VI. Participants

Principal	1
Administrative Officer II	1
Teachers	26
School Police/Utility	5
District Supervisor	1
Total no. of Attendees	34

VII. Date, Time and Venue

Date: January 30, 2022

Time: 10:00 AM – 2:00 PM

Venue: Wawa Elementary School

VIII. Funding Requirements

Php 200 worth of food pack (Lunch) for 34 teaching and non-teaching personnel: Php 6, 800.00
Beef mechado, chopsuey with quail egg Php 6, 800.00
rice and coffee jelly Php 6, 800.00



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Republic of the Philippines

Department of Education

National Capital Region

Schools Division Office of Navotas City

Wawa Elementary School


IX. Fund Source


Maintenance and Other Operating Expenses (MOOE)

Prepared by:

MADINE M. PANGYARIHAN
Teacher II

Recommending Approval:


MICHELLE L. DE LEON
Master Teacher I



DALISAY M. ILLUT
Master Teacher I

Approved by:


BENJAMIN C. PEREZ
Principal



 J.B. Santos St., Tangos South, Navotas City

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 wawa.es@deped.gov.ph



SCHOOL OPERATING BUDGET (SOB)
 Period Covered: January to December 2023

School: **WAWA ELEMENTARY SCHOOL**

District: **NAVOTAS II**

Expenditure Items	APPROPRIATIONS				Total	
	Government	DepEd Downloaded Fund	SEF	Other Sources		
	School MOOE			PTCA (Donation)	Other sources, NGO, sponsorship, etc.	
C. School Projects and Activities on Quality (Innovation)						
C.1 Learning Continuity and Recovery Projects						
1. Project I.C.A.R.E. (Intensified Comprehension Aide in Reading/Rithmetic Exercises)	5,000.00				5,000.00	10,000.00
2. Project L.E.A.P. (Literacy Enhancement and Advancement Programs)	5,000.00				5,000.00	10,000.00
3. Project ENPROMA (Enhancement Program in Mathematics)	5,000.00				5,000.00	10,000.00
4. Project T.L.C. (Tutor-A-Learning Child)	2,000.00				1,000.00	3,000.00
IV. MOOE FEATURES: WELL-BEING AND RESILIENCE						
A. School Projects and Activities on Learner's Well-Being and Resilience						
1. Project H.E.A.R.T. in Learning (Heart, Emphatize, Act, Reflect, Trust)	5,000.00				1,000.00	6,000.00
2. Intensified BSP, GSP, RCY membership campaign			1,000.00		8,000.00	9,000.00
3. Project Pong			1,000.00			
B. Other Co-Curricular Activities						
1. Nutrition Month	500.00		500.00		1,000.00	2,000.00
2. Festival of Talents	1,000.00				5,000.00	6,000.00
3. Sports Clinic			2,000.00			5,000.00
4. Family Day				5,000		5,000
V. GOVERNANCE						
A. Learning and Development						
1. Monthly LAC Sessions	35,000.00		5,000.00			40,000.00
2. Opening and Semestral Break Inset	40,000.00		5,000.00			45,000.00
3. Attendance/Participation to Trainings/Seminars across levels	30,000.00		5,000.00			35,000.00
B. Other Co-Curricular Activities						
1. SPG Election/Activity	500.00		500.00		1,000.00	2,000.00
3. Teachers Day	10,000.00		3,000.00		5,000.00	18,000.00
4. Buwan ng Wika	500.00		500.00		1,000.00	2,000.00
5. School Science Fair	500.00		500.00		1,000.00	2,000.00
6. United Nation Month	500.00		500.00		1,000.00	2,000.00
7. Reading Month	1,000.00		500.00		1,000.00	2,500.00
8. English Month	1,000.00		500.00		1,000.00	2,500.00
9. MAPEH Month	1,000.00		500.00		1,000.00	2,500.00
C. Procurement of Supplies and Materials						
1. Semi-Expandable Office Equipment	25,000.00		100,000.00		5,000.00	130,000.00
2. School/Office Supplies and Materials	35,000.00				50,000.00	85,000.00
3. Electrical Supplies	5,000.00		10,000.00			16,000.00
4. LMS/ICT Supplies	10,000.00		50,000.00		5,000.00	65,000.00
5. Instructional Supplies for Teachers/Video lesson production materials	25,000.00		100,000.00		50,000.00	175,000.00
6. Janitorial Supplies	20,000.00		3,000.00		2,000.00	27,000.00
7. Learner's ID	5,000.00		1,000.00		18,000.00	23,000.00
8. Medical/Dental Supplies	5,000.00		1,000.00		2,000.00	8,000.00
SUBTOTAL	273,500.00		891,080.00	181,000.00	25,000.00	1,590,580.00

IMPORTANT: All budgeted PIPAs and their corresponding expenditure items shall be subject to the usual government accounting and auditing rules and regulations.

Prepared by:

Funds Available (for MOOE):

Alejo
ALEJANDRO C. MOOTE
 Principal

Alfred
ALFRED A. ENGRACIA
 Budget Officer

John
JOHN P. ROSARIO
 Accountant III

Recommending Approval:

Approved:

Isabelle
ISABELLE S. SERRAN
 Education Program Supervisor
 Officer In-Charge
 Office of the Assistant Schools Divisions Superintendent

Albano
ALBANO G. BAMBZ, CESO VI
 Schools Divisions Superintendent



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OF NAVOTAS CITY

PAP's	Total Allotment	Monthly Cash Program											
		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
OTHERS													
Purchase of materials for festival of talents	1,000.00			1,000.00									
Purchase of Food and Materials for Montly LAC Sessions	35,000.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00			3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
Purchase of Food and Materials for Opening and Semestral Break (INSET)	40,000.00						20,000.00					20,000.00	
Attendance / Participation to Trainings / Seminars across level (Food and Transportation Allowance)	30,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Purchase of materials for SPG Election/Activity	500.00					500.00							
Purchase of materials / supplies for Teachers' Day	10,000.00										10,000.00		
	116,500.00	6,000.00	6,000.00	7,000.00	6,000.00	6,500.00	22,500.00	2,500.00	6,000.00	6,000.00	16,000.00	26,000.00	6,000.00



Bagumbayan Elementary School Compound, M. Naval St., Sipac-Almacen,
 Navotas City
 (02) 83555032, (02) 83327985
 navotas.city@deped.gov.ph https://depednavotas.ph



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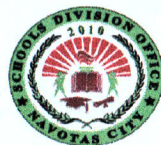
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Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OF NAVOTAS CITY

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000 5029902000	Project I.C.A.R.E. (Intensified Comprehension Aide in Reading/Rithmetic Exercises)	Learners	Shopping	"September 2023				GoP	5,000	5,000	0	To provide documents / materials needed by the learners
5020399000 5029902000	Project L.E.A.P. (Literacy Enhancement and Advancement Programs)	Learners	Shopping	March, June, September, December 2023				GoP	5,000	5,000	0	To provide documents / materials needed by the learners
5020399000 5029902000	Project ENPROMA (Enhancement Program in Mathematics)	Learners	Shopping	April 2023				GoP	5,000	5,000	0	To provide documents / materials needed by the learners
5020399000 5029902000	Project T.L.C. (Tutor-A-Learning Child)	Learners	Shopping	January, April, July, October 2023				GoP	2,000	2,000	0	To provide documents / materials needed by the learners
5020399000 5029902000	Project H.E.A.R.T. in Learning (Heart, Emphatize, Act, Reflect, Trust)	Learners	Shopping	August 2023				GoP	5,000	5,000	0	To provide documents / materials needed by the learners
5020399000	Nutrition Month	WES	Shopping	July 2023				GoP	500	500	0	To provide documents / materials needed
5020305000 5029999000	Festival of Talents	Teachers Learners	NP-53.9 - Small Value Procurement / Shopping	March 2023				GoP	1,000	1,000	0	Involvement and enhancement of learners and teachers in different competition / contest
MP02 - OTHERS												
5020305000	Montly LAC Sessions	Teachers	NP-53.9 - Small Value Procurement	January, February, March, April, May, August, September, October, November, December 2023				GoP	35,000	35,000	0	For teachers training for continuous development
5020305000 5029999000	Opening and Semestral Break Inset	WES Teachers Principal	NP-53.9 - Small Value Procurement	June, November 2023				GoP	40,000	40,000	0	For teachers training for continuous development

98,500



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CODE	GENERAL DESCRIPTION	QUANTITY / SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
5020399000 5029902000	Project I.C.A.R.E. (Intensified Comprehension Aide in Reading/Rithmetic Exercises)	20	5,000.00	Shopping												
5020399000 5029902000	Project L.E.A.P. (Literacy Enhancement and Advancement Programs)	300	5,000.00	Shopping												
5020399000 5029902000	Project ENPROMA (Enhancement Program in Mathematics)	300	5,000.00	Shopping												
5020399000 5029902000	Project T.L.C. (Tutor-A-Learning Child)	11	2,000.00	Shopping												
5020399000 5029902000	Project H.E.A.R.T. in Learning (Heart, Emphatize, Act, Reflect, Trust)	20	5,000.00	Shopping												
5020399000	Nutrition Month		500.00	Shopping												
5020305000 5029999000	Festival of Talents	10	1,000.00	NP-53.9 - Small Value Procurement /												
MFO2	OTHERS															
5020305000	Montly LAC Sessions	33	35,000.00	NP-53.9 - Small Value Procurement												
5020305000 5029999000	Opening and Semestral Break Inset	33	40,000.00	NP-53.9 - Small Value Procurement												
			98,500.00													

