



Republic of the Philippines
Department of Education
Schools Division Office of Navotas City
WAWA ELEMENTARY SCHOOL



Appendix 32

DISBURSEMENT VOUCHER

Fund Cluster: 01-Regular Agency Fund
DV No.: 2023-01-0004
Date: 01/23/2023

Mode of Payment: MDS Check Commercial Check ADA Others (Please specify)

Payee: **ERMZ MARKETING**
Fund Source Code: **916-375-635-000**
Responsibility Center: **1101101**
Organizational Code: **070010813010**
ORs/ BURS No.:

Office Address: **101 Fisherman's Village, Gov. A. Pascual St., Brgy. Daanghari, Navotas City**
Particulars: **MFO/PAP**
Amount:

Payment for the purchase of materials for Janitorial Supplies for the month of January 2023

Php 6,904.20
Php 6,904.20

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

M/M/M/M/M
ALMIRA S. FAJARDO
Administrative Officer II

Accounting Entry:	Account Title	UACS Code	Debit	Credit
	Other Supplies and Materials Expense	5020399000	7,295.00	
	Due to BIR (5%)			325.67
	Due to BIR (1%)			65.13
	CASH, ICCA			6,904.20
	Total		7,295.00	6,904.20

C. Certified: Cash available Subject to Authority to Debit Account (when applicable) Supporting documents complete and amount claimed proper

Six Thousand Nine Hundred Four Pesos and 20/100 Only

Signature	Signature
	<i>HS</i>
Printed Name: JOHN PATRICK D. ROSARIO	Printed Name: BENJAMIN C. PEREZ
Position: Accountant III	Position: Principal I
Date: 01/23/2023	Date: 01/23/2023

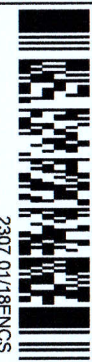
E. Receipt of Payment		JEV No.	
Check/ADA No.:	2384114	Bank Name & Account Number:	
Date:	1-21-23	Printed Name: <i>Benjamin C. Perez</i>	Date:
Signature:	<i>BPerez</i>	ERMZ MARKETING	

Official Receipt No. & Date/Other Documents



BIR Form No.
2307
January 2018 (ENCS)

**Certificate of Creditable Tax
Withheld at Source**



2307 01/18ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

1 For the Period From 01 01 2012 3 (MM/DD/YYYY) To 01 31 2012 3 (MM/DD/YYYY)

Part I - Payee Information

2 Taxpayer Identification Number (TIN) 916 - 375 - 635 - 000
3 Payee's Name (Last Name, First Name, Middle Name for Individual OR Registered Name for Non-Individual)
ERMZ MARKETING
4 Registered Address
101 Fisherman's Village, Gov. A. Pascual St., Brgy. Daanghari, Navotas City 4A ZIP Code 1200
5 Foreign Address, if applicable

Part II - Payor Information

6 Taxpayer Identification Number (TIN) 411 - 142 - 082 - 329
7 Payor's Name (Last Name, First Name, Middle Name for Individual OR Registered Name for Non-Individual)
DepEd - DIVISION OF CITY SCHOOLS, NAVOTAS
8 Registered Address
M. Naval St. Sipac - Almacer, Navotas City 8A ZIP Code 1485

Part III - Details of Monthly Income Payments and Taxes Withheld

Income Payments Subject to Expanded Withholding Tax	ATC	AMOUNT OF INCOME PAYMENTS			Total	Tax Withheld for the Quarter
		1st Month of the Quarter	2nd Month of the Quarter	3rd Month of the Quarter		
VAT withholding on purchase of goods	WV010	7,295.00			6,513.39	325.67
Total						
Money Payments Subject to Withholding of Business Tax (Government & Private)						
Total						

We declare under the penalties of perjury that this certificate has been made in good faith, verified by us, and to the best of our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, we give our consent to the processing of our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

JOHN PATRICK ROSARIO
Accountant III

Signature over Printed Name of Payor/Payor's Authorized Representative/Tax Agent

Tax Agent Accreditation No./ Attorney's Roll No. (if applicable) 324-541-347 Date of Issue (MM/DD/YYYY) Date of Expiry (MM/DD/YYYY)

CONFIRME:

Signature over Printed Name of Payee/Payee's Authorized Representative/Tax Agent

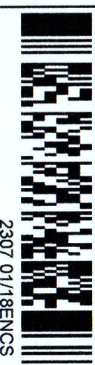
Tax Agent Accreditation No./ Attorney's Roll No. (if applicable) Date of Issue (MM/DD/YYYY) Date of Expiry (MM/DD/YYYY)

NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)



BIR Form No.
2307
January 2018 (ENCS)

Certificate of Creditable Tax Withheld at Source



Fill in all applicable spaces. Mark all appropriate boxes with an "X".

1 For the Period From 01 | 01 | 20 | 23 (MM/DD/YYYY) To 01 | 31 | 20 | 23 (MM/DD/YYYY)

Part I - Payee Information

2 Taxpayer Identification Number (TIN) **916 - 375 - 635 - 000**

3 Payee's Name (Last Name, First Name, Middle Name for Individual OR Registered Name for Non-Individual)
ERMZ MARKETING

4 Registered Address

101 Fisherman's Village, Gov. A. Pascual St., Brgy. Daanghari, Navotas City

5 Foreign Address, if applicable

Part II - Payer Information

6 Taxpayer Identification Number (TIN) **411 - 142 - 082 - 329**

7 Payer's Name (Last Name, First Name, Middle Name for Individual OR Registered Name for Non-Individual)
DEPED - DIVISION OF CITY SCHOOLS, NAVOTAS

8 Registered Address

M. Naval St. Sipac - Almacén, Navotas City

8A ZIP Code
1485

Part III - Details of Monthly Income Payments and Taxes Withheld

Income Payments Subject to Expanded Withholding Tax	ATC	AMOUNT OF INCOME PAYMENTS			Total	Tax Withheld for the Quarter
		1st Month of the Quarter	2nd Month of the Quarter	3rd Month of the Quarter		
Payments made by government offices on their purchases of goods & services from local/ resident suppliers	WC640	7,295.00			6,513.39	65.13
Total						
Money Payments Subject to Withholding of Business Tax (Government & Private)						

We declare under the penalties of perjury that this certificate has been made in good faith, verified by us, and to the best of our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under thereof. Further, we give our consent to the processing of our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

~~JOHN PARRALES ROSARIO~~
JOHN PARRALES ROSARIO

Accountant III

Signature over Printed Name of Payer/Payor's Authorized Representative/Tax Agent

(Indicate Title/Designation and TIN)

Tax Agent Accreditation No. /
Attorney's Roll No. (if applicable) **324-541-347** Date of Issue (MM/DD/YYYY) _____ Date of Expiry (MM/DD/YYYY) _____

CONFIRME:

Signature over Printed Name of Payee/Payee's Authorized Representative/Tax Agent

(Indicate Title/Designation and TIN)

Tax Agent Accreditation No. /
Attorney's Roll No. (if applicable) _____ Date of Issue (MM/DD/YYYY) _____ Date of Expiry (MM/DD/YYYY) _____

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)



Address: 101 Gov. Pascual St., Fisherman Village Daanghari District II
 1409 City of Navotas NCR, Third District Philippines
 Tel. (02) 7586-8070 * Mobile: 0917-509-1013 * 0917-708-6790
 Email Address: irenemalaca12@gmail.com
 Maria Irene G. Malaca-Prop.
 VAT REG TIN: 916-375-635-00000

SALES INVOICE

Customer Name: School Division Office Wawa Elementary School		TIN: 411-142-082-329	Date: 01/27/2023	
Ship to: J.B Santos St. Tangos South Navotas City		P.O. No. 2023-01-0001	Terms: C.O.D	
J.B Santos St. Tangos South Navotas City		2023-01-0001	C.O.D	
ITEM CODE / BARCODE	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
Alcohol_1G	Alcohol 1 Gallon Isoprophyl	10	355.00	3,550.00
Detergent_2kg	Powder Detergent 2kg	6	255.00	1,530.00
Absor.Mop	Absorbent Squeeze Mop	3	250.00	750.00
Fabcon_1gal	Fabric Conditioner	3	250.00	750.00
Rug	Round Rug	3	75.00	225.00
GladeGel_180g	Glade Scented Gel Floral 180g	2	245.00	490.00
Total No.:		27		
Mode of Payment <input type="checkbox"/> Cash <input type="checkbox"/> Debit/ATM Card <input type="checkbox"/> Others <input checked="" type="checkbox"/> Check <input type="checkbox"/> Credit Card		TOTAL SALES	7,295.00	
Prepared by:		VARIABLE SALES	6,513.39	
Approved by: <i>[Signature]</i>		ZERO RATED SALES	/81.61	
Received by: <u>ALMIRA S. FAJARDO</u> Signature over printed name		VAT EXEMPT SALES	7,295.00	
Date: <u>1-27-23</u>		VAT AMOUNT		
<small>50 Pads (50 x 3) 1751 A - 4250 A BIR Authority to Print No. 026AU20220000000346 Date Issued 02-09-2022 : Valid until 02-08-2027 Camellion Graphica Ent. Corp. 818 M. Naval St. Navotas City TIN: 223-909-244-00000 VAT</small>		Accreditation No.: 026MP20180000000018 Accreditation Date: 12/13/2018 Expiry Date: 12/13/2023		
THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP				

Form of Payment	Amount
<input type="checkbox"/> Cash	
<input checked="" type="checkbox"/> Check	
Bank: <u>Landbank</u>	
Check No.: <u>238414</u>	
Amount: <u>7,295.00</u>	

20 Bkts (50 x 3) 0501A - 1500A
 BIR Authority to Print No. 44U000294611
 Date Issued 05-31-2021 : Valid until 05-30-2026
 Camellion Graphica Ent. Corp.
 818 M. Naval St. Navotas City
 TIN: 223-909-244-000 VAT

THIS COLLECTION RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP
 THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAX

Checks will be considered as payment only after clearance by the bank.

By: [Signature]
 Cashier/Authorized Representative

Accreditation No.: 026MP20180000000018
 Accreditation Date: 12/13/2018 Expiry Date: 12/13/2023

Received from Wawa Elementary School with TIN 411-142-082-329
 and address at J.B Santos St. Tangos South Navotas City engaged in the
 business style of School, the sum of
Six Thousand Nine Hundred Four Pesos and no/100 pesos
 (P 6,000.00), in partial/full payment for 512717 A

Date: 1/27/2023

COLLECTION RECEIPT



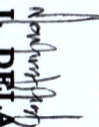


Address: 101 Fisherman Village Gov. Pascual St. Daanghari Navotas City
 Tel: (02) 586-8070 • 211-7193 • Mobile: 09253761013 • 09338697863
 Email Address: irenemalaca12@gmail.com
 Maria Irene G. Malaca-Prop.
 VAT REG TIN: 916-375-635-000

No. 1398 A

INSPECTION AND ACCEPTANCE REPORT

Entity Name: WAWA ELEMENTARY SCHOOL

Fund Cluster: 01-Regular Agency Fund

Supplier: ERMZ MARKETING		IAR No.: 2023-01-001	
P.O. No./Date: 2023-01-001 / JANUARY 27, 2023		Date: JANUARY 27, 2023	
Requisitioning Office/Dept.: Wawa Elementary School		Invoice No.: 2717	
Responsibility Center Code: 13753013		Date: JANUARY 27, 2023	
Stock/Property No.	Description	Unit	Quantity
	Alcohol, 70%, Isopropyl	gallon	10
	Powder Detergent, 2kgs	pack	6
	Absorbent Squeeze Mop	pc	3
	Fabric Conditioner	gallon	3
	Rug, round	pack	3
	Bathroom deodorizer, Gel, 180g, Scented	pc	2
INSPECTION		ACCEPTANCE	
Date Inspected : <u>JANUARY 27, 2023</u> Inspected, verified and found in order as to quantity and specification		Date Received : <u>JANUARY 27, 2023</u> Complete Partial (pls. specify quantity)	
 CAMILLE I. DELLA CRUZ Inspection Officer		 ALMIRA S. FAJARDO Administrative Officer II	
 CAROL GRACE G. RICACHO Inspection Officer			



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office, Navotas City
WAWA ELEMENTARY SCHOOL
J. B. Santos St., Tangos South, Navotas City

PURCHASE ORDER

Appendix 61

Supplier :	ERMZ MARKETING	P.O. No. :	2023-01-0001
Address :	101 Fisherman's Village Gov. A. Pascual St. Daanghari, Navotas City	Date :	January 18, 2023
TIN :	916-375-635-000	Mode of Procurement :	SVP

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **WES**
Date of Delivery : **1-27-2023**
Delivery Term : **FREE DELIVERY**
Payment Term : **CHECK**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	gallon	Alcohol,70%,Isoprophy1	10	355.00	3,550.00
	pack	Powder Detergent, 2kgs	6	255.00	1,530.00
	pc	Absorbent Squeeze Mop	3	250.00	750.00
	gallon	Fabric Conditioner	3	250.00	750.00
	pack	Rug, round	3	75.00	225.00
	pc	Bathroom deodorizer,Gel,	2	245.00	490.00
TOTAL					7,295.00


(Total Amount in Words) Seven Thousand Two Hundred Ninety Five Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the

Conforme: *Very truly yours*
[Signature]
Signature over Printed Name of Supplier **BENJAMIN C. PEREZ**
1-27-2023
Date Principal

Date _____

Certification: Availability of Funds MONIQUE V. ENRIQUEZ Administrative Assistant III	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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J. B. Santos Street, Tangos South, Navotas City
(02) 82823387
Wawa.es@deped.gov.ph
<https://depednavotas.ph>





Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office, Navotas City
WAWA ELEMENTARY SCHOOL
J.B. Santos St., Tangos South, Navotas City

**ABSTRACT OF PRICE QUOTATIONS AND
CERTIFICATE OF AWARD**

TO LOWEST BIDDERS / DEALERS / SUPPLIER

Opening of Bids:	Date: January 18, 2023		NAME OF BIDDERS AND PRICE OFFERED	
NOMENCLATURES	ERMZ MARKETING	KLD CONSUMER GOODS TRADING	SSC PERY TRADING COMPANY	
	Alcohol, 70%, Isoprophyl	3,550.00	3,600.00	4,000.00
Powder Detergent, 2kgs	1,530.00	1,500.00	1,560.00	
Absorbent Squeeze Mop	750.00	750.00	780.00	
Fabric Conditioner	750.00	750.00	780.00	
Rug, round	225.00	300.00	300.00	
Bathroom deodorizer, Gel, 180g,	490.00	400.00	380.00	
TOTAL	7,295.00	7,300.00	7,800.00	

Base on foregoing Abstract of Price / quotations offered by the above listed bidders/dealers/ suppliers. This Committee after examination and evaluation of the terms and conditions and various offers thus submitted funds and declares the lowest price reasonable and most advantageous to the government and therefore recommends that the contract be awarded to :

ERMZ MARKETING

Done on this office this 18th day of January, 2023

[Signature]
MICHELLE L. DE LEON
Master Teacher 1 / BAC Chairman

[Signature]
MELANIE G. ESCALONA
Teacher III / Member

[Signature]
RIZALYN T. SANTOSIDAD
Teacher III / Member

[Signature]
BENJAMIN C. PEREZ
Principal

[Signature]
ALMIRA S. FAJARDO
Administrative Officer II / BAC Secretariat



J. B. Santos Street, Tangos South, Navotas City
(O2) 82823387
Wawa.es@deped.gov.ph
<https://depednavotas.ph>





11-Jan-23

From:
 Gracie Delos Santos
 ERMZ Marketing
 #101 Fisherman's Village Gov. A. Pascual Street
 Brgy. Daanghari, Navotas City
 (02) 211-7193 Mobile (0923) 0812072

To: Ms. Almira
Buyer
 Wawa Elem. School

Qty.	Unit	Description	Best Offer
10	gal	Alcohol Isoprophyl Supreme 70%	3,550.00
			
6	pack	Champion Powder Detergent 200G	1,530.00
			
3	pcs	Absorbent Squeeze Mop	750.00
			
			5,830.00

TERMS AND CONDITIONS:

- a.) Note: Price quoted is in Peso, inclusive of 12% RVAT.
- b.) Payment Terms: COD**
- c.) Leadtime: 3-5 upon receipt of PO
- d.) Warranty: as attached
- e.) Price Validity: 30 days from date receipt.
- f.) Note: No delivery charge within Metro Manila.

Very truly yours,
Gracie Delos Santos
 Sales Officer



11-Jan-23

From:
Gracie Delos Santos
ERMZ Marketing
#101 Fisherman's Village Gov. A. Pascual Street
Brgy. Daanghari, Navotas City
(02) 211-7193 Mobile (0923) 0812072

To: Ms. Almira
Buyer
Wawa Elem. School

Qty.	Unit	Description	Best Offer
3	gal	Fabric Conditioner Generic	750.00
3	pack	Round Rags 36's	225.00
2	pcs	Glade Scented Gel 180G	490.00
			1,465.00



TERMS AND CONDITIONS:

- a.) Note: Price quoted is in Peso, inclusive of 12% RVAT.
- b.) Payment Terms: COD**
- c.) Leadtime: 3-5 upon receipt of PO
- d.) Warranty: as attached
- e.) Price Validity: 30 days from date receipt.
- f.) Note: No delivery charge within Metro Manila.

Total: 7,295.00

Very truly yours,
Gracie Delos Santos
Sales Officer

KLD CONSUMER GOODS TRADING
11-A Katipunan St. Muzon, Malabon City
Contact No. 0916-6363-611

SALES QUOTATION

NAME OF CLIENT	WAWA ELEMENTARY SCHOOL	SO NUMBER	2023-01-03
ADDRESS	JB SANTOS ST. TANGOS SOUTH, NAVOTAS CITY	DATE	JAN. 12, 2023
TIN		MODE OF PAYMENT	CHECK

Sir/Mam:

We would like to give our bid/quotation for the following item/s,

NO	UNIT	ITEM DESCRIPTION	QTY	UNIT PRICE	TOTAL AMOUNT
1	GALS	ALCOHOL, 70% ISOPROPYL NEW FEDERAL	10	360.00	3,600.00
2	PACK	POWDER DETERGENT 2KGS PRIDE / SURF	6	250.00	1,500.00
3	PCS	ABSORBENT SQUEEZE MOP	3	250.00	750.00
4	GAL	FABRIC CONDITIONER	3	250.00	750.00
5	PCK	RAG ROUND	3	100.00	300.00
6	PCS	BATHROOM DEODORIZER GEL, 180G SCENTED, GLADE	2	200.00	400.00
TOTAL AMOUNT IN WORDS					GRAND TOTAL
Seven Thousand Three Hundred Pesos Only					7,300.00

Quotation above includes free delivery of items to your school for your convenience. If you have any questions or queries, please feel free to contact us anytime.

We are hoping for your preferential attention and favorable response regarding this matter.

Thank you very much and more power!

CONFORME :

Almira S. Fajardo

ALMIRA S. FAJARDO
 Administrative Officer II

Authorized Representative
 Signature Over Printed Name

JAN. 12, 2023

Date Signed

Very truly yours,

Marlon C. Dolfo

MARLON C. DOLFO
 Proprietor

Date Signed

SSC PERRY TRADING COMPANY

417 Jaboneros St, Binondo, Manila

email: sscperry@yahoo.com

01/12/2023

**TO: WAWA ELEMENTARY SCHOOL
Attn: MS. ALMIRA**

QTY	UOM	ITEM	PRICE	AMOUNT
10	gal	Alcohol,70%,Isoprophyl	400.00	4,000.00
6	pack	Powder Detergent,2kgs	260.00	1,560.00
3	pc	Absorbent Squeeze Mop	260.00	780.00
3	gal	Fabric Conditioner	260.00	780.00
3	pack	Rug,round	100.00	300.00
2	pc	Bathroom deodorizer,Gel,180g,Scented	190.00	380.00
		TOTAL		7,800.00

Note:

* Minimum of 10,000

* Below Minimum Pick-up w/ payment

*3-4 days lead time delivery

Odette A. Cerio

Acct. Exec.



Republic of the Philippines
Department of Education
 National Capital Region
 Schools Division Office, Navotas City
WAWA ELEMENTARY SCHOOL
 J.B. Santos St., Tangos South, Navotas City

Appendix 60

PURCHASE REQUEST
Entity Name: WAWA ELEMENTARY SCHOOL **Fund Cluster: 01-REGULAR AGENCY FUND**

Office / Section : Office	PR No.: 2023-001-0001	Date: January 10, 2023			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	gallon	Alcohol,70%,Isoprophyyl	10	400.00	4,000.00
	pack	Powder Detergent, 2kgs	6	270.00	1,620.00
	pc	Absorbent Squeeze Mop	3	270.00	810.00
	gallon	Fabric conditioner	3	260.00	780.00
	pack	Rug,round	3	130.00	390.00
	pc	Bathroom deodorizer, Gel, 180g, Scented	2	190.00	380.00
TOTAL					7,980.00

Purpose: Purchase of materials for Wins (4,000) and Janitorial Supplies (3,980) for the month of January 2023.

Requested by: Signature: Printed Name : Designation :	 ALMIRA S. FAJARDO Administrative Officer II/ Designated School Property Custodian	Approved by: BENJAMIN C. PEREZ Principal
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Certification: Availability of Allotment

ALDRIN A. ENGRACIA
Administrative Officer V (Budget)

J. B. Santos Street, Tangos South, Navotas City
 (02) 82823387
 Wawa.es@deped.gov.ph
 https://depednavotas.ph

**SCHOOL OPERATING BUDGET (SOB)
Period Covered: January to December 2023**

chool: **WAWA ELEMENTARY SCHOOL**

District: **NAVOTAS II**

Expenditure Items	Government		Other Sources		Total			
	School MOOE	DepEd Downloaded Fund	SFR	PTCA (Donation)		Other sources, NGO, sponsorship, etc.		
Physical Plant and Facilities								
1. Construction of classroom Buildings								
2. Upgrade of School Facilities *Repair of Classrooms/Gate and Pathway/Roof Gutter/Roof and Ceiling *Repainting of Building	65,650.00		10,000,000.00		25,000.00			
3. Upgrading of Electrical Connection								
4. Termite Treatment for School Building/Classroom			50,000.00		10,000.00			
5. School Facelifing/Beautification					10,000.00			
DepEd Programs on Access								
1. Early Registration	1,000.00				5,000.00			
2. Brigada Eskwela	1,000.00			10,000.00	155,000.00			
3. Oplan Balik Eskwela	1,000.00				5,000.00			
4. WASH in Schools/Water, Sanitation and Hygiene/Ok sa DepEd Programs	30,000.00		3,570		20,000.00			
5. Gulayan sa Paaralan					5,000.00			
6. Disaster and Risk Reduction Management			10,000.00		50,000.00			
Schools Projects/Activities on ACCESS (Innovations)								
1. Project REACH (Ready to Encourage Assist Care and Help) Learners				2,000	5,000			
2. Project I.P.A.D. IMs (Interactive Printed and Digital Instructional Materials) for Learners	5,000.00				5,000.00			
EQUITY								
Schools Projects/Activities on EQUITY (Innovations)								
1. Project W.E.S. (We Bageyit Supply) for Learners			100,000.00		5,000.00			
DepEd Programs on EQUITY								
1. Reading Program					335,675.78			
LEARNERS ASSESSMENT								
1. Printing/Reproduction of Phil-IRI materials	5,000.00				5,000.00			
2. Supplies and other materials for Printing/Reproduction of LRMDs Approved Materials, SF 10 (Form 137), SF 9 (Form 138), ECCOD Form, MPAT, and Health Card for Teachers and Learners	46,500.00				46,500.00			
3. Supplies and other materials for Printing/Reproduction of Quarterly Division Test Materials/School Summative Test Materials	35,000.00				35,000.00			
DepEd Programs on Quality								
1. Summer Reading Camp/Brigada Pagpasa/Basa Navoteno	1,000.00				5,000.00			
2. Journalism	1,000.00				5,000.00			
3. Research Programs (on Quality)	1,500.00				2,000.00			
5. S.T.A.R. Patrol	2,500.00				1,000.00			
SUBTOTAL		207,650.00	335,675.78	10,100,000.00	17,000.00	10,000.00	313,000.00	10,983,325.78

IMPORTANT: All budgeted PPAs and their corresponding expenditure items shall be subject to the usual government accounting and auditing rules and regulations.

Prepared by: _____ Funds Available (for MOOE): _____

A. Alson
ALEJANDRO C. ROQUE
Principal

A. A. Emergacia
ALDIA A. EMERACIA
Budget Officer

J. B. Rosario
JOSE B. ROSARIO
Accountant III

Recommending Approval: _____

Approved: _____

Isabelle S. Sibayan
ISABELLE S. SIBAYAN
Education Program Supervisor
Office In-Charge
Office of the Assistant Schools Divisions Superintendent

A. B. Ibanez, Ceso VI
ALEJANDRO G. IBANEZ, CESO VI
Schools Division Superintendent

SCHOOL OPERATING BUDGET (SOB)
 Period Covered: January to December 2023

School: **WAWA ELEMENTARY SCHOOL**

District: **NAVOTAS II**

Expenditure Items	APPROPRIATIONS				Total	
	Government	Other Sources	Other sources, NGO, sponsorship, etc.			
	School MOOE	DepEd Downloaded Fund	SEF	Canteen Fund	PTCA (Donation)	
C. School Projects and Activities on Quality (Innovation)						
C.1 Learning Continuity and Recovery Projects						
1. Project I.C.A.R.E. (Intensified Comprehension Aide in Reading/Rithmetic Exercises)	5,000.00					5,000.00
2. Project L.E.A.P. (Literacy Enhancement and Advancement Programs)	5,000.00					5,000.00
3. Project ENPROMA (Enhancement Program in Mathematics)	5,000.00					5,000.00
4. Project T.L.C. (Tutor-A-Learning Child)	2,000.00					1,000.00
IV. MOOE LEARNERS' WELL-BEING AND RESILIENCE						
A. School Projects and Activities on Learner's Well-Being and Resilience						
1. Project H.E.A.R.T. in Learning (Heart, Emphasize, Act, Reflect, Trust)	5,000.00					1,000.00
2. Intensified BSP, GSP, RCY membership campaign			1,000.00			8,000.00
3. Project Feng			1,000.00			
B. Other Co-Curricular Activities						
1. Nutrition Month	500.00			500.00		1,000.00
2. Festival of Talents	1,000.00					5,000.00
3. Sports Clinic				2,000.00		5,000.00
4. Family Day					5,000	5,000
V. GOVERNANCE						
A. Learning and Development						
1. Monthly LAC Sessions	35,000.00			5,000.00		40,000.00
2. Opening and Semestral Break Inset	40,000.00			5,000.00		45,000.00
3. Attendance/Participation to Trainings/Seminars across levels	30,000.00			5,000.00		35,000.00
B. Other Co-Curricular Activities						
1. SFG Election/Activity	500.00			500.00		1,000.00
3. Teachers Day	10,000.00			3,000.00		5,000.00
4. Buwan ng Wika	500.00			500.00		1,000.00
5. School Science Fair	500.00			500.00		1,000.00
6. United Nation Month	500.00			500.00		1,000.00
7. Reading Month	1,000.00			500.00		1,000.00
8. English Month	1,000.00			500.00		1,000.00
9. MAPEH Month	1,000.00			500.00		1,000.00
C. Procurement of Supplies and Materials						
1. Semi-Expendable Office Equipment	25,000.00			100,000.00		5,000.00
2. School/Office Supplies and Materials	35,000.00					50,000.00
3. Electrical Supplies	5,000.00			10,000.00		16,000.00
4. LMS/ICT Supplies	10,000.00			50,000.00		5,000.00
5. Instructional Supplies for Teachers/ Video lesson production materials	25,000.00			100,000.00		50,000.00
6. Janitorial Supplies	20,000.00			3,000.00		2,000.00
7. Learner's ID	5,000.00					18,000.00
8. Medical/Dental Supplies	5,000.00			1,000.00		2,000.00
SUBTOTAL	273,500.00			891,080.00		25,000.00
						175,000.00
						1,590,580.00

IMPORTANT: All budgeted P/PAs and their corresponding expenditure items shall be subject to the usual government accounting and auditing rules and regulations.

Prepared by:

Funds Available (for MOOE):

Alejo C. Roque
ALEXANDRO C. ROQUE
 Principal

Alvin A. Engracia
ALVIN A. ENGRACIA
 Budget Officer

John P. Alvarez
JOHN P. ALVAREZ ROSARIO
 Accounting III

Recommending Approval:

Approved:

Isabelle S. Sibayan
ISABELLE S. SIBAYAN
 Education Program Supervisor
 Officer In-Charge

Alejandro G. Barez
ALEJANDRO G. BAREZ, CESO VI
 Schools Division Superintendent

Office of the Assistant Schools Divisions Superintendent



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OF NAVOTAS CITY

School: WAWA ELEMENTARY SCHOOL

District: NAVOTAS II

Budget Execution Documents (BED 3) (Monthly Disbursement Program)

PAP's	Total Allotment	Monthly Cash Program											
		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
ACCESS													
Upgrade of School Facilities *Repair of Classrooms/Gate and Pathway/Roof Gutter/Roof and Ceiling *Repainting of Building	65,650.00		50,650.00			7,500.00			7,500.00				
Purchase of Advocacy campaign materials for Early Registration	1,000.00	1,000.00											
Purchase of materials / supplies for Brigada Eskwela	1,000.00							1,000.00					
Purchase of Advocacy campaign materials for Oplan Balik Eskwela	1,000.00							1,000.00					
Purchase of materials/supplies for WinS, Wash Sanitation and Hygiene and OK sa DepEd Programs	30,000.00			10,000.00				10,000.00		10,000.00			
	98,650.00	1,000.00	50,650.00	10,000.00	-	7,500.00	10,000.00	2,000.00	7,500.00	10,000.00	-	-	-



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 SCHOOLS DIVISION OF NAVOTAS CITY

PAP's	Total Allotment	Monthly Cash Program											
		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
Purchase of materials for LMS/ICT Supplies	10,000.00								5,000.00			5,000.00	
Purchase of materials for Instructional Supplies for Teachers/ Video lesson production materials	25,000.00			10,000.00			10,000.00			5,000.00			
Purchase of Janitorial Supplies (Cleaning Materials)	20,000.00	5,000.00			5,000.00			5,000.00			5,000.00		
Purchase of materials / supplies for ID lace / holder and Learner's ID card	5,000.00								5,000.00				
Purchase of Medical / Dental Suppies	5,000.00								5,000.00				
Purchase of materials for Project IDOL (Individuals Delivering Servicess Over-oddss by Embracing Limitless Possibilities)	5,000.00								5,000.00				
Purchase for Graduation/Moving Up/ Recognition Food and Materials	40,000.00						40,000.00						
	110,000.00	5,000.00	-	10,000.00	5,000.00	-	50,000.00	5,000.00	20,000.00	5,000.00	5,000.00	5,000.00	-



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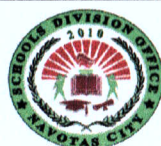
School: WAWA ELEMENTARY SCHOOL

District: NAVOTAS II

Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MF02 - ACCESS												
5021304002	Upgrade of School Facilities *Repair of Classrooms/Gate and Pathway/Roof Gutter/Roof and Ceiling *Repainting of Building	WES	NP-53.9 - Small Value Procurement / Shopping	February, May, August 2023				GoP	65,650.00	65,650.00	0	To provide conducive and sanitary nutritional services
5029902000	Early Registration	WES learners	NP-53.9 - Small Value Procurement	January 2023				GoP	1,000	1,000	0	For promotion and enrollment campaign
5020399000	Brigada Eskwela	WES learners	Shopping	July 2023				GoP	1,000	1,000	0	For improvement of facilities
5029902000	Oplan Balik Eskwela	WES learners	NP-53.9 - Small Value Procurement	July 2023				GoP	1,000	1,000	0	For promotion and enrollment campaign
5020308000	Purchase of materials/ supplies for WinS, Wash Sanitation and Hygiene and OK sa DepEd Programs	WES learners	NP - Agency to Agency / Shopping	March, June, September, 2023				GoP	30,000	30,000	0	For sanitation and health services
5029999099	Gulayan sa Paaralan	WES learners	Shopping	May 2023				GoP	1,500	1,500	0	For improvement of Gulayan
5020399000	Purchase of DRRM materials/ supplies and equipment	WES learners	Shopping	March, September 2023				GoP	10,000	10,000	0	For security and preparedness

110,150.00



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Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)	MOOE	CO	Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total			
5020399000	Instructional supplies for Teachers /Video Lesson production materials	Teachers	NP - Agency to Agency / Shopping	March, June, September 2023				GoP	25,000	25,000	0	To provide documents / materials needed by the teachers
5020399000	Janitorial Supplies (Cleaning Materials)	WES	Shopping	"January, April, July, October 2023				GoP	20,000	20,000	0	For sanitation and health services
5020399000	Learner's ID card	Teachers Learners	NP-53.9 - Small Value Procurement	August 2023				GoP	5,000	5,000	0	For proper identification
5020308000	Medical / Dental Supplies	WES	Shopping	August 2023				GoP	5,000	5,000	0	To provide documents / materials needed
5020399000	Project IDOL (Individuals Delivering Services Over-odds by Embracing Limitless Possibilities)	Teachers	Shopping	August 2023				GoP	5,000	5,000	0	To provide documents / materials needed
5020305000 5029999000	Purchase for Graduation/ Moving Up/ Recognition Food and Materials	graduates achievers	NP-53.9 - Small Value Procurement / Shopping	"June 2023				GoP	20,000	20,000	0	To provide documents / materials needed for learners' Recognition / Graduation / Moving-Up
5029903000	Water Bills	WES	Direct Contracting	Year Round 2023				GoP	60,000	60,000	0	Mandatory Services
5020503000 5020502002	Landline/Telephone/Internet Connection	WES	Direct Contracting	Year Round 2023				GoP	26,400	26,400	0	Mandatory services
5029999001	Mobile Expense for School Head	Principal Teachers Staff	Direct Contracting	Year Round 2023				GoP	12,000	12,000	0	To Provide communication expense/load to ensure delivery of service
5029999001	School Website	WES	Direct Contracting	May 2023				GoP	5,000	5,000	0	For proper identification and representation
5029902000	School Handbook	Learners	NP-53.9 - Small Value Procurement / Shopping	July 2023				GoP	5,000	5,000	0	To provide awareness of school's rules and regulations

188,400



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PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY 2023

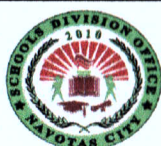
School: **WAWA ELEMENTARY SCHOOL**

District: **NAVOTAS II**

Charged to GAA

Projects, Programs and Activities (PAPs)

CODE	GENERAL DESCRIPTION	QUANTITY / SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/ MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
MFO2	ACCESS															
5021304002	Upgrade of School Facilities *Repair of Classrooms/Gate and Pathway/Roof Gutter/Roof and Ceiling *Repainting of Building		65,650.00	NP-53.9 - Small Value Procurement / Shopping		■				■		■				
5029902000	Early Registration	700	1,000.00	NP-53.9 - Small Value Procurement	■											
5020399000	Brigada Eskwela	700	1,000.00	Shopping							■					
5029902000	Oplan Balik Eskwela	700	1,000.00	NP-53.9 - Small Value Procurement							■					
5020308000	Purchase of materials/ supplies for WinS, Wash Sanitation and Hygiene and OK sa DepEd Programs	700	30,000.00	NP - Agency to Agency / Shopping			■			■			■			
5029999099	Gulayan sa Paaralan		1,500.00	Shopping					■							
5020399000	Purchase of DRRM materials/ supplies and equipment		10,000.00	Shopping			■						■			
			110,150.00													



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CODE	GENERAL DESCRIPTION	QUANTITY / SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
5020399000	Instructional supplies for Teachers /Video Lesson production materials		25,000.00	NP - Agency to Agency / Shopping												
5020399000	Janitorial Supplies (Cleaning Materials)		20,000.00	Shopping												
5020399000	Learner's ID card	700	5,000.00	NP-53.9 - Small Value Procurement												
5020308000	Medical / Dental Suppies	700	5,000.00	Shopping												
5020399000	Project IDOL (Individuals Delivering Servicess Over-oddss by Embracing Limitless Possibilities)		5,000.00	Shopping												
5020305000 5029999000	Purchase for Graduation/ Moving Up/ Recognition Food and Materials	1	20,000.00	NP-53.9 - Small Value Procurement / Shopping												
5029903000	Water Bills	1	60,000.00	Direct Contracting												
503000 50205	Landline/Telephone/Internet Connection		26,400.00	Direct Contracting												
5029999001	Mobile Expense for School Head	1	12,000.00	Direct Contracting												
5029999001	School Website	250 PCS	5,000.00	Direct Contracting												
5029902000	School Handbook		5,000.00	NP-53.9 - Small Value Procurement / Shopping												

188,400.00

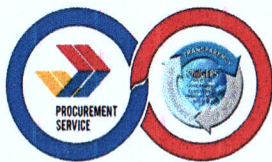


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Certificate of Non-Availability of Stocks (CNAS)

As of Tuesday, January 10, 2023

Total No. of Items: 134

Product Code	Product Description	UOM	Price	Earliest Estimated Date of Availability
13111203-AC-F01	ACETATE	ROLL	969.88	30 December 2022
47131812-AF-A01	AIR FRESHENER	Can	81.64	26 December 2022
12191601-AL-E04	ALCOHOL, Ethyl, 500ml	bottle	47.85	26 December 2022
12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	Gallon	330.55	26 December 2022
26111702-BT-A01	BATTERY, dry cell, AAA	Pack	18.34	31 January 2023
26111702-BT-A02	BATTERY, dry Cell, size AA	Pack	20.49	31 January 2023
47131604-BR-S01	BROOM, soft (tambo)	Piece	127.92	27 February 2023
47131604-BR-T01	BROOM, stick (ting-ting)	Piece	22.78	27 February 2023
47131829-TB-C01	CLEANER, toilet and urinal	Bottle	41.60	31 January 2023
47131805-CL-P01	CLEANSER, scouring powder	Can	23.92	31 January 2023
60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	Piece	32.91	31 January 2023
60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	Piece	36.36	31 January 2023
44122105-BF-C01	CLIP, backfold, 19mm	Box	8.72	31 January 2023
44122105-BF-C02	CLIP, backfold, 25mm	Box	14.75	31 January 2023
44122105-BF-C03	CLIP, backfold, 32mm	Box	25.56	31 January 2023
44122105-BF-C04	CLIP, backfold, 50mm	Box	56.04	31 January 2023
14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	Box	882.55	26 December 2022
14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	Box	1,528.80	26 December 2022
14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	Box	1,508.00	26 December 2022
44121801-CT-R02	CORRECTION TAPE	Piece	11.53	27 February 2023

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Date Generated: January 10, 2023

44111515-DF-B01	DATA FILE BOX	Piece	77.20	26 December 2022
44122011-DF-F01	DATA FOLDER	Piece	68.64	26 December 2022
44103202-DS-M01	DATING AND STAMPING MACHINE	Piece	453.96	27 February 2023
43211507-DSK001	DESKTOP FOR BASIC USERS	Unit	24,793.60	29 December 2022
43211507-DSK002	DESKTOP FOR MID-RANGE USERS	Unit	42,390.40	29 December 2022
47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	POUCH	54.08	26 December 2022
52161535-DV-R01	DIGITAL VOICE RECORDER	Unit	7,339.16	30 December 2022
47131803-DS-A01	DISINFECTANT SPRAY, aerosol, 400g (min)	Can	139.89	26 December 2022
44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	6,947.20	27 February 2023
40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	Unit	1,222.00	31 January 2023
40101604-EF-G01	ELECTRIC FAN, industrial, ground type	Unit	1,109.68	31 January 2023
40101604-EF-S01	ELECTRIC FAN, stand type	Unit	856.86	31 January 2023
40101604-EF-W01	ELECTRIC FAN, wall type	Unit	768.56	31 January 2023
44121506-EN-X01	ENVELOPE, expanding, kraft, legal	Box	738.40	30 December 2022
44121506-EN-X02	ENVELOPE, expanding, plastic	Piece	30.49	31 January 2023
43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	Unit	2,792.40	30 December 2022
44122118-FA-P01	FASTENER, metal	Box	94.64	31 January 2023
44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	SET	11.13	27 February 2023
44122018-FT-D02	FILE TAB DIVIDER, legal	Set	14.23	27 February 2023
46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	Unit	1,144.00	10 February 2023
46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	Unit	5,613.25	17 February 2023
47131802-FW-P02	FLOOR WAX, paste type, red	Can	309.76	24 February 2023
44122011-FO-T03	FOLDER with Tab, A4	Pack	289.12	30 January 2023
44122011-FO-T04	FOLDER with Tab, Legal	Pack	333.26	26 December 2022
44122011-FO-F01	FOLDER, fancy, with slide, A4	Bundle	270.40	30 January 2023
44122011-FO-F02	FOLDER, fancy, with slide, legal	Bundle	286.52	30 January 2023
44122027-FO-P01	FOLDER, pressboard	Box	952.64	27 February 2023
47131830-FC-A01	FURNITURE CLEANER, aerosol type	Can	120.12	30 November 2022
55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	Book	37.21	26 December 2022

44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	Cart	312.00	26 December 2022
44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	Cart	256.88	26 December 2022
44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	Cart	256.88	26 December 2022
44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	Cart	256.88	26 December 2022
44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), TRI-COLOR	Cart	1,048.32	26 December 2022
44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	Cart	1,996.80	26 December 2022
44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	Cart	1,996.80	26 December 2022
44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	Cart	1,996.80	26 December 2022
44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	Cart	1,996.80	26 December 2022
44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	Cart	1,996.80	26 December 2022
44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	Cart	3,016.00	26 December 2022
44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), TRI-COLOR	Cart	419.12	26 December 2022
44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), TRI-COLOR	Cart	1,066.00	26 December 2022
44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	Cart	935.00	26 December 2022
44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	Cart	740.00	26 December 2022
44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	Cart	740.00	26 December 2022
44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	Cart	740.00	26 December 2022
44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL) YELLOW	Cart	1,517.36	30 December 2022
44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678) BLACK	Cart	404.56	26 December 2022
10191509-IN-A01	INSECTICIDE, aerosol type	Can	139.36	31 January 2023
43211503-LAP002	LAPTOP, LIGHTWEIGHT	unit	46,800.00	Item is no longer orderable.
39101628-LB-L01	LIGHT EMITTING DIODE (LED), Light Bulb	Piece	75.61	27 February 2023
39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	Piece	205.82	10 February 2023
73101612-HS-L01	LIQUID HAND SOAP, 500mL	Bottle	42.95	26 December 2022
14111609-LL-C01	LOOSELEAF COVER, legal	Bundle	794.96	30 January 2023
44111515-MF-B02	MAGAZINE FILE BOX, large	Piece	41.60	27 February 2023
44121716-MA-F01	MARKER, fluorescent	Set	36.66	31 January 2023
44121708-MW-B01	MARKER, whiteboard, felt tip, bullet type, Black	Piece	9.65	31 January 2023
44121708-MW-B02	MARKER, whiteboard, felt tip, bullet type, Blue	Piece	9.65	31 January 2023

44121708-MW-B03	MARKER, whiteboard, felt tip, bullet type, Red	Piece	9.65	31 January 2023
56101504-CM-W01	MONOBLOC CHAIR, white	Piece	344.92	30 December 2022
56101519-TM-S02	MONOBLOC TABLE, beige	Unit	1,248.00	30 December 2022
56101519-TM-S01	MONOBLOC TABLE, white	Unit	1,248.00	30 December 2022
47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	Unit	2,288.00	20 January 2023
47131613-MP-H02	MOPHANDLE, heavy duty, screw type	Piece	124.80	21 January 2023
43211708-MO-O01	MOUSE, OPTICAL	Unit	149.76	31 January 2023
45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min	Unit	16,588.00	31 January 2023
14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	PAD	52.00	31 January 2023
14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	PAD	37.06	31 January 2023
14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	PAD	59.28	31 January 2023
14111514-NB-S01	NOTEBOOK, stenographer	Piece	12.04	26 December 2022
44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	Box	13.78	31 January 2023
44101603-PS-M01	PAPER SHREDDER	Unit	5,699.20	30 December 2022
44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	Unit	9,297.60	24 February 2023
14111507-PP-C01	PAPER, Multi-Purpose, A4	REAM	137.74	30 January 2023
14111503-PA-P01	PAPER, parchment	Box	98.05	30 January 2023
44121706-PE-L01	PENCIL, lead, with eraser	Box	20.79	31 January 2023
55121905-PH-F01	PHILIPPINE NATIONAL FLAG	Piece	284.84	17 March 2023
43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins	Unit	10,189.92	31 January 2023
43212105-PR-L01	PRINTER, Laser, Monochrome	Unit	2,636.89	31 January 2023
44101602-PU-P01	PUNCHER, paper, heavy duty	Piece	150.80	31 January 2023
14111531-RE-B01	RECORD BOOK, 300 pages	BOOK	62.40	26 December 2022
14111531-RE-B02	RECORD BOOK, 500 pages	BOOK	104.00	26 December 2022
44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	Cart	77.43	30 December 2022
44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	Cart	77.94	30 December 2022
44121618-SS-S01	SCISSORS, symmetrical / assymetrical	Pair	33.37	31 January 2023
60121524-SP-G01	SIGN PEN, black	Piece	22.20	27 February 2023
60121524-SP-G02	SIGN PEN, blue	Piece	22.20	27 February 2023

60121524-SP-G03	SIGN PEN, red	Piece	22.20	27 February 2023
44121905-SP-F01	STAMP PAD, felt	Piece	39.92	31 January 2023
44121615-ST-B01	STAPLER, Binder Type, Heavy Duty	Unit	888.16	23 December 2022
42131713-SM-M06	SURGICAL MASK, 3 ply	Piece	1.55	30 November 2022
44121605-TD-T01	TAPE DISPENSER, Table Top, for 24mm width tape	Unit	72.80	13 January 2023
31201502-TA-E01	TAPE, electrical	Roll	19.45	31 January 2023
31201503-TA-M01	TAPE, masking, 24mm	Roll	61.88	31 January 2023
31201503-TA-M02	TAPE, MASKING, 48mm	Roll	121.16	31 January 2023
31201517-TA-P01	TAPE, packaging, 48mm	Roll	22.36	31 January 2023
31201512-TA-T01	TAPE, transparent, 24mm	Roll	11.18	31 January 2023
31201512-TA-T02	TAPE, transparent, 48mm	Roll	22.57	31 January 2023
14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	Pack	86.32	06 January 2023
14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	Pack	33.80	27 February 2023
44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	Cart	3,567.20	30 December 2022
44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	Cart	5,002.40	30 December 2022
44103103-HP-Y23	TONER CART, HP CE312A, Yellow	Cart	2,610.40	30 December 2022
44103103-HP-B25	TONER CART, HP CE390A, Black	Cart	7,872.80	30 December 2022
44103103-BR-B16	Toner Cartridge, Brother TN-456 Black, High Yield	Cart	4,564.56	30 December 2022
44103103-BR-C03	Toner Cartridge, Brother TN-456 Cyan, High Yield	Cart	7,716.80	30 December 2022
44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	Cart	2,878.72	
44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	Cart	5,246.80	30 December 2022
44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	Cart	4,690.40	30 December 2022
44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	Cart	7,800.00	30 December 2022
44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	Cart	3,034.72	30 December 2022
44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	Cart	3,900.00	30 December 2022
31151507-TW-P01	TWINE, plastic	Roll	66.62	13 January 2023
47121702-WB-P01	WASTEBASKET, non-rigid plastic	Piece	31.91	23 December 2022

**This certificate is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available from the Procurement Service and agency may procure thru other sources in accordance with 2016 Revised IRR of RA 9184.*